



# Hyack Festival International Parade

## IMPORTANT INFORMATION

The Hyack Festival Association is proud to present Hyack Festival International Parade at 11:00 am on Saturday, May 29<sup>th</sup>, 2010. This is your information package for participating in the parade.

**PARADE APPLICATION FORM & A COPY OF LIABILITY INSURANCE MUST BE SUBMITTED BEFORE MAY 7<sup>TH</sup>, 2010.**  
**Hyack Festival Association, 204 Sixth Street, New Westminster, BC V3L 3A1**

The following information applies to all Hyack Parade applicants:

1. Entries must observe all appropriate rules and regulations and follow all directions from police, parade officials, or be removed from the parade. The Hyack Festival Association and the Parade Committee reserve the right to remove any entrants from the parade.
2. All entries are by invitation and must be approved by the *Hyack Festival International Parade Committee*. Upon approval of application applicant will receive a confirmation letter along with a map of assembly, dispersal areas and the parade route. If you do not receive a parade confirmation two weeks prior to the Parade Date (May 29<sup>th</sup>, 2010), please call the Hyack Festival office at 604-522-6894.
3. All **COMMERCIAL ENTRIES**, including any entry sponsored by or displaying commercial signage will be charged **\$100** to enter into the Hyack Parade. Non-profit and community organizations (non-commercial) are exempt of an entry fee.
4. Children under 10 must be closely supervised by an adult at ALL TIMES.
5. Any entries advocating, opposing or depicting any political, religious or social issues are not permitted.
6. **NO** weapons, drugs or bad attitude is acceptable at the Hyack Parade as this is strictly prohibited on any float, in any vehicle or on the person or any participant. This includes guns, knives, other weapons, alcoholic beverages and/or any drug-related paraphernalia as this is a family event. Hyack Festival Association Committee reserves the rights to decline any applicant from the parade if any of the above mentioned is witnessed.
7. ALL floats, vehicles, equestrians, bands, marching units, mascots and comic entries must meet certain requirements. (please see below)
  - a. All entries must maintain a spacing of 10 meters (30 ft.) behind the preceding unit and regulate their speed accordingly. All units must close the gaps between participants when asked by any parade officials.
9. **Evidence of liability insurance** for bodily injury and property damage is required of all equestrian units and motorized units. Also a **policy naming Hyack Festival Association as an additional insured** in all non-motor vehicle policies, not necessary for ICBC, etc. to be eligible to participate in the Hyack International Parade.
10. **ALL MOTORIZED VEHICLES MAY BE INSPECTED FOR SAFETY REQUIREMENTS.**
11. Entries having completed the parade route will disperse in Queen's Park. Maps will be provided with dispersal information at the time of entry acceptance and confirmation.
12. **NO** material may be thrown to the crowd along the parade route as this is strictly forbidden. Distribution of gifts, merchandise, candy, literature or other material may only be done with prior approval of the Hyack Festival Association. Copies of any proposed items must accompany your application for approval.
13. The New Westminster Hyack Festival Association reserves the right to withdraw any unit or which costume or performances does not meet parade rules & regulations, or conform to the values of the public.
14. Hyack Festival Association does not accept responsibility for traveling, food, or shelter expenses of any entry.
15. **PARADE COMMITTEE DECISIONS REGARDING ALL ENTRIES ARE FINAL.**

## ENTRY REQUIREMENTS

<b>FLOATS</b>	All components must be fully decorated.	Max Size: H: 13 ½ ft; L: 55 ft; W: 14 ft	Driver must remain with float at all times and be dressed suitably.	All participants riding on float must be wearing safety belts or have handholds, if this is not included float will not be entered into the parade.	<i>See Insurance Requirements</i>
<b>OTHER MOTORIZED VEHICLE</b>	Vehicle must be decorated.	Driver must remain with vehicle at all times and be dressed suitably.		<i>See Insurance Requirements</i>	
<b>BAND/ MARCHING BANDS/ COMIC &amp; MASCOTS</b>	All bands and marching bands must be in full uniform.		Companies should provide own volunteers and handlers for mascot or comic entries.		
<b>INSURANCE REQUIREMENTS</b> Application & Insurance must be submitted by May 7, 2010	All floats, vehicles and equestrian groups must provide a <b>proof of insurance</b> (necessary insurance: combined bodily injury and property damage and Hyack Festival Association as additional insured.		Floats, vehicles and equestrian entries must name New Westminster Hyack Festival Association as <b>additionally insured.</b>	A copy of insurance must be submitted to the Hyack Festival Association with the Parade Application form by: <b>May 7, 2010</b> to participate in the <i>Hyack Festival International Parade.</i>	

**Hyack Festival International Parade --> Sat, May 29, 2010 @ 11 am**